# JOHN FOSTER DULLES HIGH SCHOOL

**VIKINGS**

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**SUPPLEMENT TO THE FBISD 2022-2023 STUDENT/PARENT HANDBOOK**

## JOHN FOSTER DULLES HIGHSCHOOL

## HANDBOOK FOR SUCCESS

**CAMPUS GUIDELINES, PROCEDURES AND SERVICES**

**2022-2023**

## MISSION STATEMENT

Dulles High School successfully prepares all students for the 21st century by building character, developing technology skills and creating lifelong learners through a tradition of excellence, rich cultural diversity and purposeful, equal participation of parents, teachers, students, and the community.

**SCHOOL MASCOT**

VIKING

**SCHOOL COLORS**

RED, WHITE AND BLUE

**ALMA MATER**

Dulles High we pledge to you

We’ll be loyal

We’ll be true

May we always bring you true

May we always bring you

May we always bring you honor, glory and acclaim

As each year goes passing by

We will keep your banner high Hail to you Red, White and Blue

Praise your exalted name.

**FIGHT SONG**

Fight, fight, fight, you Valiant Vikings Sail right on to win this game We will always be beside you Win or lose we’ll be the same You must never be discouraged We’ll be there to here for you

Keep that Viking spirit burning Fight for the Red, White & Blue.

**FOCUS**

RESPECT, RESPONSIBILITY, VALUING DIVERSITY

### What to do if:

***You need to see your grade level principal…..***

Go to your grade level principal’s office in either the A or D wing.

A Wing: Mrs. Walter – 12th grade D Wing: Mrs. Ogle- 9th grade

A Wing: Mrs. Wilcox- 10th grade D Wing: Mr. Norman- 11th grade

### *You need to see your counselor…..*

Email your counselor for routine questions. For urgent issues, please request a pass from your teacher to visit the counselor’s office located in the C-wing.

### *You are absent from school…..*

Bring a note from the doctor/dentist to the Attendance Office within 5 days, signed by a parent or guardian with a reason provided, even if you are 18 or older, when you return. Parents may also send an excuse note/Dr.’s Notes to **AttendanceDHS@fortbendisd.com**

### *You arrive to school after 7:45 a.m.……*

Sign in at the Attendance Office.

### *You need to leave early…..*

Have your parents send an email to the attendance office or bring a note signed by your parent/guardian to the attendance office before first period. If you do not have class 1st period, take the note to the attendance office when you arrive on campus. As you are leaving, you are required to sign out in the attendance office.

### *You have lost a textbook…..*

Check the Lost and Found (D-Wing office), check your classrooms, and if not found, pay for the lost book.

### *You have found personal property or textbook that is not yours…..*

Give the property to your alpha principal or to the police officer.

### *You have become ill while at school…..*

Get a pass from your teacher and go to the clinic, located on the 1st floor in the A-Area.

### *You need a Verification of Enrollment form (VOE)…..*

Go to the front office receptionist. Students with excessive absences will not receive a Verification of Enrollment form due to the state 90% attendance rule.

### *You have trouble with your locker…..*

Go to the A-Area Administration office.

Dulles High School

|  |  |  |
| --- | --- | --- |
| Principal | Corey Stewart | 281-634-5602 |
| Associate Principal | Nancy Thomas | 281-634-5605 |
| Assistant Principal | Suni G. Walter- 12th grade | 281-634-5607 |
| Assistant Principal | Rashaad Norman- 11th grade | 281-634-7468 |
| Assistant Principal | Emily Wilcox- 10th grade | 281-634- 5836 |
| Assistant Principal | Karissa Ogle- 9th grade | 281-634- 5603 |
| Campus Assessment Coordinator | Allison Pike | 281-634-5614 |
| Academy Coordinator (MSA) | Donald Lam | 281-634-5645 |
| Lead Counselor | Kathy Carson | 281-634-5609 |
| Counselor | Dingjun Chiu | 281-634-5611 |
| Counselor | Nicola Ballard | 281-634-5612 |
| Counselor | Ladale Webster | 281-634- 4416 |
| Counselor | Chastity Rubin | 281-634-5642 |
| Registrar | Amnelis Melendez | 281-634-5622 |
| Police Officer | Sukenna Steward | 281-634- 5659 |
| Police Officer | Josh Berezin | 281-634-5633 |
| College & Career Advisor | Kahley Warren | 281-634-5820 |

# SCHOOL CALENDAR 2022-2023

|  |  |  |
| --- | --- | --- |
| August 10, 2022 |  | 1st Day of School |
| August 24, 2022 |  | Meet the Vikes |
| August 23, 2022 |  | Fall Open House |
| September 5, 2022 |  | Holiday-Labor Day |
| September 14, 2022 |  | Homecoming Parade |
| September 16, 2022 |  | DHS Homecoming Game |
| September 17, 2022 |  | Homecoming Dance |
| September 23, 2022 |  | Holiday- Fort Bend County Fair Day |
| October 07, 2022 |  | End of 1st Term (1st Report Card) |
| November 21-25, 2022 |  | Holiday-Thanksgiving Break |
| December 16, 2022 |  | End of 2nd Term/End of Semester I |
| December 19 - January 4, |  | Holiday-Winter Break |
| January 5, 2023 |  | 1st Student--Semester II |
| January 16, 2023 |  | Holiday-Martin L. King Day |
| February 16, 2023 |  | Early Release Day |
| February 17, 2023 |  | Professional Learning Day |
| March 10, 2023 |  | End of 3rd Term |
| March 13-17, 2023 |  | Holiday-Spring Break |
| April 7th and April 10th, 2023 |  | Holiday |
| May 25, 2023 |  | End of 4th Term/End of Semester II |
| May 29, 2023 |  | Holiday-Memorial Day |
| TBA |  | Graduation |

Progress reports and Report Cards will be available digitally after each grading period on Skyward Family Access.

### ABSENCES

**All Day Absences**

When a student misses one or more days of school due to illness or personal reasons he/she will bring an excuse note to the Attendance Office upon their return to school. Please provide a specific reason for absences.

The absence will be marked excused if a note is provided to the Attendance Office within five (5) school days of the student’s return to school.

1. If a student misses half of a class, they are considered absent for that class.
2. A student who has had surgery or been hospitalized should provide a physician signed release to return to school. The form should contain any restrictions or limitations regarding the student’s physical functioning capacity while in attendance at school.

### Arriving Late to School

1. Students arriving at school between 7:30 and 7:45 will receive a pass in the vestibule and should go directly to first period classes. They will be marked tardy by their first period teachers.
2. Students arriving at school after 7:45 should report to the Attendance Office. Students who arrive after 7:50 will be marked absent for first period.
3. Students will not be allowed to repeatedly interrupt 1st period class due to their late arrival to school. A student who is repeatedly tardy to 1st period may be subject to truancy consequences.

### Leaving School Early

Students may leave school early for the following reasons:

* + Dental or doctor’s appointment
  + A reason excused by any of the principals

Students must adhere to the following procedures:

* + The student must present his/her note to the Attendance Office prior to first period. **Any student leaving school for any reason must check out at the attendance office or clinic if ill. Failure to do so will result in disciplinary action.**

### Anticipated Absences

When you know in advance that you will need to be absent, it is to your educational advantage to talk to your teachers and arrange to get your assignments ahead of time. Notes for pre-planned absences should be sent to the Assistant Principal at least three school days before the absences occur to determine if the absences will be excused.

### Make-up Work for Excused Absences

1. **It is the student’s responsibility** to make arrangements for make-up work on the day they return to school.
2. If a student is absent on a known test day (and has been absent on that day only), they will be expected to take that test on the day returning to class. If absent only the day before the test and no new material has been covered, they will be expected to take the test at the regularly scheduled time. If absent two or more days, they will immediately make arrangements with their teachers to take the make-up test.
3. The teacher(s) will make every effort to provide students with the opportunity to make-up work. It is the student’s responsibility to secure information concerning make-up work from their teachers immediately upon returning to school. Students who fail to do this will not receive credit for work missed. Make-up work is the responsibility of the student.
4. Failure to meet the deadline for make-up work will result in a late grade or a zero.

### Requesting Work for Extended Absences

Please look at your teachers Schoology page for assignments missed. Students are also encouraged to email their teachers.

### Late Work Policy

Teachers will take late Daily and/or Major Work with the maximum penalties of: :

One day late for up to 15 pts off graded assignment. Two days late for up to 20 pts off graded assignment and three days late for up to 30 pts off graded assignment. Departments or subject area teams may develop a late work procedure that reflects the goals of the department with the approval of the department head and T-TESS supervisor.

### BOOKS, BACKPACKS, PERSONAL BELONGINGS & ELECTRONIC DEVICES

Never leave your books, backpacks, purses, and other personal belongings unattended. Never ask another student to be responsible for your personal items. Keep your belongings with you at all times. DHS will not be responsible for lost and/or stolen electronic devices or any item.

### CAFETERIA

* Students are to eat in the cafeteria and the attached outdoor courtyard ONLY. Students are to stay in this area during their lunch times; they are not to wander the halls, go to the Technical Education Center, go upstairs, or leave the DHS campus. No food/drink is allowed out of the cafeteria or out of the courtyard.
* Students will clean up after they eat. Keep Dulles Beautiful!
* During lunch time students are to use the restrooms in G-Area Down. Other restrooms are “OFF LIMITS” at this time.
* Unacceptable behaviors will result in disciplinary action.

### CELL PHONES

**Students will not be permitted to have their cell phones visible during instructional time. All phones must be put away in their backpack/out of sight at the time of the tardy bell. Any phone seen, will be picked up by the teacher and returned at the end of class. Students may use their phone before and after school, during passing periods and during their lunch time. DHS is not responsible for lost and/or stolen cell phones/technology.**

**CHEATING**

Students who cheat or plagiarize on homework, class work, projects or tests:

### First Offense:

* 1. Will be given up to a zero on that work.
  2. Discipline referral forwarded to alpha principal.
  3. Teacher/parent conferences.
  4. Subject to club/organization by-laws which may result in dismissal from any organization or club for the remainder of the semester or subject to organization procedures / by-laws.

### CLINIC

The clinic is located in the A-Area by the Front Office. Except in an emergency, students will not be permitted in the clinic without a pass. ALL STUDENTS must have an emergency form on file in the clinic and emergency contact information updated in Skyward.

### CLOSED CAMPUS

* ONCE STUDENTS ARRIVE AT SCHOOL, THEY ARE NOT PERMITTED TO LEAVE THE CAMPUS WITHOUT PROPER AUTHORIZATION. Students violating this rule will be assigned a disciplinary consequence.
* Siblings and friends that are not DHS students cannot attend classes or have lunch on campus.

\*NOTE\*: We are concerned about the security of everyone on our campus. Please understand the intent is not to keep you here against your will but to prevent others from coming onto the campus and endangering you or others.

### PERSONAL TECHNOLOGY ITEMS

Unauthorized use of items such as ear buds/earphones, iPods, video cameras, cameras, CD/MP3 players, radios, electronic game players, etc. are subject to confiscation and further disciplinary action. **DHS will not be responsible for lost and/or stolen electronic devices / technology or any other prohibited item.**

### COUNSELORS’ OFFICE

* If you need to see your counselor, make an appointment unless you have an emergency need.
* The student may make this appointment with the counselor’s secretary before school, between classes, or after school.
* Class time is not an appropriate time to request to go to the counselor’s office.

Changes in a schedule must be submitted prior to the first week of a semester and for the following reasons only:

1. Student already has credit for the class.
2. Student does not have the prerequisite for the class.
3. Student is scheduled for a teacher whose class they failed in the past.
4. Seniors may be able to make changes to Off-Campus periods on a case-by-case basis.

### Students should not request a schedule change because of a teacher conflict or a change of elective or course preference.

### Students may request a level change during the district designated window.

### COMMUNICATION WITH TEACHERS

Teachers have been asked to respond to parent communication or requests for information within 24-48 business hours (2 school days). Parents can check current academic progress through “Family Access.” **Be aware that class averages and median scores for assignments are misleading because students with zeroes for work not completed are included in the calculation of the class average.**

### DELIVERIES

To avoid classroom disruptions, deliveries **will not** be made to students. (Lunch money, lunches, school work, textbooks, technology.) Food deliveries from off campus vendors are prohibited. Students may not exit the building to receive a delivery.

**DISMISSAL**

All students must leave campus by 3:00 pm unless they are with a teacher, sponsor, or with a school activity. Students waiting for their ride outside at the front of school. Students leaving campus and returning without authorization may be subject to a trespass citation. Students found on Dulles Elementary or Dulles Middle School campus at any time without specific authorization will be referred to FBISD police as well as receive school discipline.

### DRESS AND GROOMING

Students are always expected to be appropriately attired when on the DHS campus and understand that the FBISD Dress Code will be enforced at Dulles High School. We prepare students for success beyond high school. Students will dress for success at school in attire that is appropriate for school. Dress Code infractions may be corrected with jackets, sweaters, or sweatshirts. A student may call a parent/guardian to deliver a change of clothes. The dress

code infraction must be corrected before the student can return to class.

Taken from the Fort Bend ISD Student Code of Conduct: Students and parent/guardians may determine the student’s personal dress and grooming standards, provided they comply with the general guidelines set forth in this Code and Board policy FNCA (Local). Generally, students shall be dressed and groomed in a manner that is clean and neat, does not cause distraction from learning, and that does not disrupt the learning environment. The District prohibits pictures, emblems, or writings on clothing that advertise or depict tobacco products, alcoholic beverages, drugs, or any other prohibited substance. Students must comply with the following dress and grooming standards, including in online learning platforms.

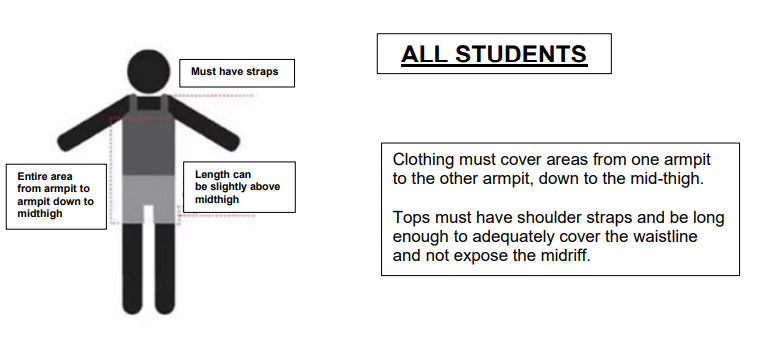
Shirts, Blouses, Sweatshirts, Sweaters, Vests

• Shirts, blouses, sweatshirts, sweaters, vests that expose undergarments and/or midriff are prohibited;

• Shirts, blouses, sweatshirts, sweaters, vests must not depict or reference alcohol, drugs, tobacco, weapons, nudity, gang affiliation, death, violence, vulgar or obscene language or images, and/or insults to race, religion, gender, or ethnicity, or other emblems or writing that may be expected to cause a material or substantial disruption of, or interference with, normal school operations.

**Dresses, Jumpers, Skirts, Shorts, Skorts, Pants, and Jeans**

* Dresses, jumpers, skirts, and skorts may be worn at a length that is slightly above mid-thigh;
* Shorts, jeans, and all pants shall be worn at the hip or higher and must cover undergarments;
* Shorts may be worn at a length that is approximately above mid-thigh; and
* Athletic wear, which may include yoga pants, stretch leggings and fitness tights, are permissible as long as they do not reveal undergarments, do not have sections of see through material, or are worn with a shirt that covers the posterior, or are not disruptive to the school environment.



**Shoes**

* Shoes shall be worn, and if designed to be tied shall be properly tied;
* Unsafe footwear is not permitted (i.e., house shoes, slippers); and
* Appropriate shoes must be worn during PE/athletics classes, as well as during lab activities in science, CTE, etc.

**Hair**

* All hair, including facial hair, shall be neat, clean, and well groomed, and worn in a style that is not distractive;
* Mustaches, beards, or goatees shall be neat, clean, and well groomed, and worn in a style that does not display derogatory remarks, symbols, or statements that disrupts the learning environment. Hair markings must not depict or reference alcohol, drugs, tobacco, weapons, nudity, gang affiliation, violence, vulgar or obscene language, or images that substantially disrupt or interfere with normal school operations. Drawings, icons, and/or other markings cut into the hair, including eyebrows, and not associated with required religious markings or hairstyles are not permitted.

**Dress Code- Continued: Miscellaneous**

• Proper undergarments shall be worn at all times;

• Revealing clothing of any type may not be worn;

• No clothing that has been ripped, torn, or cut in a way as to reveal undergarments, midriff, chest, or posterior;

• Clothing including face coverings with profanity, obscene patches, references to alcohol, drugs, weapons or tobacco, or anything that may be construed as violent, vulgar or obscene language or images, and/or insults to race, religion, gender, or ethnicity, or other emblems or writing that may be expected to cause a material or substantial disruption of, or interference with, normal school operations.

• Any attire, tattoo, icons, or markings on body, e.g. bandanas, shoelaces, chains, t-shirts, etc., that is distractive, causes a disturbance, or identifies a student as part of an unauthorized group, gang, or society are not permitted that includes but is not limited to virtual background choices. No pajama wear of any type except on-campus designated days;

• Body piercings that are distractive or that pose a safety concern are not permitted;

• No hats, caps, doo-rags, wave caps, bandanas or hoods worn indoors, except on campus designated days or during designated times permitted by the campus; and

• No sunglasses may be worn inside the building unless there is a medical note on file

### EXEMPTIONS FOR FALL AND SPRING SEMESTER EXAMS (Based on the 2022-2023

### Criteria and is subject to change) 9th and 10th Grade

* Attendance: No more than 4 absences for the fall or spring semester. 3 tardies equals 1 absence for exemption purposes.
* Discipline: No removals to DAEP/JJAEP in the fall and spring semester.
* Fines/Fees: No outstanding fines or fees.
* Grades: Must have a semester average of 80 or above for the fall and spring semester in the course eligible for exemption. State Testing: Must have met minimum standard on the EOC exam for the course eligible for exemption.
* Exemptions: Eligible for 3 exemptions in core courses only. (Math, Science, ELA, or Social Studies)
* Final Exam Test Days: Students must attend class or all required activities during exam exemptions to receive exemptions.

### 11th Grade

* Attendance: No more than 4 absences for the fall and spring semester. 3 tardies equals 1 absence for exemption purposes.
* Discipline: No removals to DAEP/JJAEP in the fall and spring semester.
* Fines/Fees: No outstanding fines or fees.
* Grades: Must have a semester average of 80 or above for the fall and spring semester in the course eligible for exemption.
* State Testing: Must have met minimum standard on the EOC exam for the course eligible for exemption (US History).
* Exemptions: Eligible for 4 exemptions in core courses only. (Math, Science, ELA, and Social Studies)
* Test Days: Students must attend class or all required activities during exam exemptions to receive exemptions

### 12th Grade

* Attendance: No more than 4 absences for the fall and spring semester. 3 tardies equals 1 absence for exemption purposes.
* Discipline: No removals to DAEP/JJAEP in the fall and spring semester.
* Fines/Fees: No outstanding fines or fees.
* Grades: Must have a semester average of 80 or above for the fall and spring semester in the course eligible for exemption.
* State Testing: Must have met minimum standard on the EOC exam for the course eligible for exemption.
* Exemptions: Eligible for exemptions in all courses.
* Test Days: Students must attend class or all required activities during exam exemptions to receive exemptions.

### EXTRA CURRICULAR ACTIVITIES

Students should see sponsors of Extracurricular Activities for criteria for participation. For sports, see Coach Byrd or Coach Macha.

### FIGHTING

Fighting is unacceptable at Dulles High School or at any school activities. A student who participates in a fight will be subject to the following actions:

* Out of School Suspension and/or In School Suspension
* Possible placement in Alternative Education Program (DAEP)

### GRADING PROCEDURES

A grade is a numerical indicator of mastery of the curriculum and overall performance within a designated level. Written communication of the student’s achievement shall be reported to the parents on a nine-week basis. The student’s actual numerical grades as determined by the teacher will be recorded in the gradebook (Skyward). The actual numerical score earned on the semester exam is recorded on the report card.

### Computing Grades

The following system is the Dulles High School Procedure:

* 9 week report card grade – at least 6 daily and at least 3 major grades per 9 week cycle.
* Daily grades average will count 50% and Major grades average will count for 50% of the grading cycle average.

### Computing Semester Grades for Year End Average

To determine the semester average:

1st Term Grade is worth 42.5%

2nd Term Grade is worth 42.5%

Semester Exam Grade is worth 15%

### Example:

T1 grade = **84**

T2 grade = **90**

Semester Exam Grade = **89**

S1 Average= (84 X 0.425) + (90 X 0.425) + (89 X 0.15) = 87.3, **87 Semester Average**

### Computing Class Rank & GPA

Please refer to the district student/parent handbook located on [www.fortbendisd.com](http://www.fortbendisd.com/)

### LEAVING CAMPUS WITHOUT PERMISSION

Students are not allowed to leave campus without permission. A student who leaves campus without authorization **anytime before school and until 2:45pm,** will receive a disciplinary consequence.

### LIBRARY USAGE

* Before school and during the school day a student must sign in to the library.
* The library is open every day before for student use.
* During the regular school day, you must have a pass from your teacher in order to use the library. Be sure to have your pass signed and return the signed pass to your teacher before the end of the period.
* You must have a current signed Digital Citizenship Agreement on file to use the computers in the library.
* Computer work must be directly tied to classroom assignments.

### LOCKERS

Having lockers for storage is a **privilege** that is extended to all students. Remember that the locker itself belongs to the school and you are responsible for its contents and its security. As such the following rules will be followed:

* + Students may request a locker in the A Wing office or on our campus website.
  + Each student is responsible for material in his/her locker. Do not give your combination to anyone else. Do not tamper with the locking mechanism of the locker.
  + If you have trouble with your combination, report the problem to the A-wing Administration office. If you are tardy to class, you will receive an unexcused tardy.
  + Lockers are school property and will be inspected by the administration at any time.

### POLICE

The Police Officers are located in the C and B-Hallways. The Campus Police Officers are responsible for the safety and security of the students, as well as the building and grounds. Should you have any reason to suspect certain individuals are present on our campus for illegal reasons, please contact the campus police officer or one of the Assistant Principals. If you have any questions concerning the student parking lot, please refer them to **Mrs. Walter**. DHS participates in the Crimes Stoppers Program. The number for Crime Stoppers is 281-491-TIPS.

### PROFANITY

Profanity is not accepted at Dulles High School at any time.

* Major offense (ex. Use of the “F” word) and any profanity directed at a staff member) may result in suspension.
* Minor offenses may result in detentions, Saturday detention and/or ISS.

### REGISTRAR

* The Registrar is located in the C Wing Office.
* See the Registrar for transcript and withdrawal information and procedures.

### STUDENT CLUBS / GROUPS

In order to become a campus-approved student group/club, the group must apply for “student group” status during the two week application window open at the beginning of each grading term, be approved by the campus principal or designee, and satisfy all of the following requirements. The student group must:

* 1. Be organized at the campus level;
  2. Not duplicate an existing student group /club or extra-curricular activity or have a parallel team/organization at the campus;
  3. Be composed completely of current, full-time District student body members at the campus where the student group exists;
  4. Be supervised by an approved (Exempt) school employee in accordance with policy FNAB (LOCAL); and submit a written request for campus-approved student group status during the two week application window open at the beginning of each grading term. The complete application must contain all of the following information:
     1. A brief statement of the student group’s purposes and goals;
     2. A list of the student group’s members;
     3. A schedule of the proposed meeting times; and
     4. A signed commitment to supervise the student group from a school employee sponsor.

Items b, c, and d must be submitted annually. Student groups seeking campus approval must submit all of the information requested above to the campus principal or designee or the application will be delayed or denied approval. The principal will review student group applications as they are received and respond to all student group applications in writing within one week of the closing of the current application window.

### STUDENT IDENTIFICATION CARDS

* More information coming soon

### STUDENT PARKING

Driving to school is a privilege that is extended to our responsible and mature students. As such, the following rules will be administered and followed. Any violation of these rules or state law will result in the revocation of your parking privileges. Seniors and juniors wishing to park a vehicle on the Dulles High School campus are required to submit the application for permit. Permits for the school year will be sold for $35.00 or $100.00. Personal parking spots are available for sale at an additional yearly fee and you may paint your spot. Freshmen and sophomores are generally not permitted to drive a vehicle on campus. If a student is continually tardy to school, permits may be revoked.

### TARDIES

Students are expected to attend each class every day and to be on time. Tardy penalties will be assessed per class period by the teacher and/or a Principal. Discipline penalties for tardies are cumulative during the per nine weeks.

\*NOTE: Hall Sweeps for tardies will be conducted randomly by the Principals. Also note that 3 tardies = 1 absence for exemption purposes during the fall and spring semesters.

### VISITORS

**For Your Safety:**

* ALL VISITORS MUST REPORT TO THE FRONT OFFICE IMMEDIATELY UPON ENTERING THE BUILDING.
* Parents are invited to visit the school at any time. Appointments to visit teachers; however, must be made in advance.
* We will not issue visitor’s permits to any other visitors, such as friends and former students.
* Students will not have visitors at school.

### BRING YOUR OWN DEVICE CAMPUS (BYOD) PROCEDURES

Fort Bend ISD is encouraging the safe and responsible use of technology on campuses for educational purposes. Dulles HS students are encouraged to bring your own device **(BYOD)** for use in designated instructional areas and designated non-instructional areas as determined by campus procedures. Students must have a signed digital citizenship document on file in order to access district network resources and use their personal electronic devices on campus (See the Digital Citizenship Q and A in the FBISD Student Parent Handbook for more information). **Violations of the Digital Citizenship Responsible Use Policies will result in loss of privileges, discipline consequences, and/or confiscation of technology (returned to parents only).**

### Fort Bend ISD and DHS are not responsible for lost or stolen electronic devices that are brought to school. DHS will not investigate or search for lost or stolen electronic devices.

**Please note that for safety reasons earbuds and earphones of any kind are prohibited items and may not be on campus at any time before, during, or after school**. Students found in possession of earphones / earbuds or any listening device at any time will have the item confiscated.

**DULLES HIGH SCHOOL BYOD CAMPUS PROCEDURES**

|  |  |  |  |
| --- | --- | --- | --- |
| **What Technology Can**  **Be Used** | **Where** | **When** | **What Technology cannot be used** |
| Cell Phone  Laptop /Netbook Tablet PC Kindle  Nook/ I-Pad  Other approved  similar device | **Non-Instructional Area**  In the cafeteria, courtyard, mall, any hallway, restroom, or locker room.  All acceptable technology cannot be used in the library. | Before school, after school, during lunch, and during passing periods. | Cell phone infractions are subject to campus procedures. If seen, the teacher will pick up the phone for remainder of the class period. |
| Laptop Netbook Tablet PC Kindle  Nook/ I-Pad  approved similar  device | **Instructional Area**  In the classroom **only**. | Only at specific times that are teacher driven and teacher directed for specific instructional use. Students must follow teacher directives to power down during assessments and technology free activities. | **Cell Phones cannot be used in the classroom for note taking or student initiated uses.** Cell Phones should not be visible or in use in the classroom. |